

Rotary NEW ROTARY CLUB APPLICATION

Congratulations, and thank you for your time and effort in organizing your club!

To register your club with Rotary International and receive its charter, complete this application fully. Email is a vital part of Rotary's communication strategy, so include an email address for each member and a separate email address for the club.

- Note that the information you and your fellow charter members submit is subject to [Rotary's privacy policy](#).
- Ask your district governor to sign this application to verify that the information is accurate and complete.
- Send the completed application to your district's [Club and District Support representative](#). If information is missing from this form, Club and District Support will contact you.

CLUB NAME

The name of a Rotary club identifies the club with the community or area of interest of its members and distinguishes it from all other Rotary clubs. Club names cannot include references to age, ethnicity, gender identity, political viewpoints, race, religion, sex, sexual orientation, trademarks, or another organization. The general secretary shall determine if a name is appropriate.

The name of this organization will be the Rotary Club of:

Club name _____

State or province _____

Country or geographic area _____

CLUB INFORMATION

Club email address _____
(Cannot be the same as any club member's email address)

Website and social media pages (if applicable) _____

Mailing address _____

Was this club previously a satellite club? Yes No

If yes, list the satellite club ID number _____

District number _____

District governor's name _____

NEW CLUB ADVISER

Title (Mr., Ms., Dr., Rev., etc.) _____

First name _____ Middle name _____

Last name _____ Suffix (Jr., Sr., III, etc.) _____

Member, Rotary Club of _____
List club's official name, including country

Email address _____

Phone _____

SPONSOR CLUB

No sponsor club

Name of sponsor club _____

OFFICER NAMES

Each role should be filled by a different person, with the exception of president-elect, who can be the same as the president.

President _____

Officer will continue in this role next Rotary year, starting 1 July

President-elect _____

Officer will continue in this role next Rotary year

Secretary _____

Officer will continue in this role next Rotary year

Treasurer _____

Officer will continue in this role next Rotary year

Membership chair _____

Officer will continue in this role next Rotary year

Rotary Foundation chair _____

Officer will continue in this role next Rotary year

CLUB CHARTER FEE — PLEASE ATTACH CHECK OR PROOF OF PAYMENT

Note that Rotary does not issue invoices for new clubs until the next billing cycle.

Number of charter members _____ x US\$15 = _____

Currency in which the charter fee has been or will be paid, and the total amount _____

Charter fee is being paid by:

Check Money order Fiscal agent Bank transfer to an RI account outside the U.S.

Other _____

If you are paying by check from a country other than the United States, please have the check drafted through a U.S. bank. If you have any questions about payments, contact your [Club and District Support representative](#).

ROTARY MAGAZINES — SELECT THE APPROPRIATE OPTION FOR YOUR CLUB MEMBERS

Please indicate each charter member's magazine choice on the charter member list. Here, select one option for the club as a whole:

All of our members will subscribe to *Rotary* magazine.

Total number of subscriptions to *Rotary* magazine's print edition _____

Total number of subscriptions to *Rotary* magazine's digital edition _____

An email address is needed for each member who requests a digital magazine.

All of our members will subscribe to the following certified [Rotary regional magazine](#):

 Members aren't required to subscribe to a Rotary magazine because the club is in Afghanistan, Albania, Armenia, Azerbaijan, Bosnia-Herzegovina, Cambodia, Croatia, Cyprus, Estonia, Georgia, Greece, Hungary, Indonesia, Israel, Kazakhstan, Kosovo, Latvia, Lithuania, Moldova, Mongolia, Montenegro, North Macedonia, Romania, Slovenia, or Tajikistan.

CLUB MEETING DETAILS

Meeting day _____ Meeting time _____

Meeting frequency (at least twice a month) _____

Meeting format (in person, online, or both) _____

Meeting location _____

If your club meets in person, give the name and address of the meeting place, including postal code. If your club meets online, give the details for participating. If your club offers both in-person and online meetings, provide information for both.

Club model _____

If your club is using a specific model, indicate that here. (Review [examples of models](#).) You can indicate more than one model, a new idea that is not yet listed, or leave the space blank if it doesn't apply.

If applicable, provide a brief description of the club's cause or special interest (fighting human trafficking, participating in triathlons, etc.)

CERTIFICATION

The signatures of the club president and secretary verify that this club is organized in accordance with [Rotary's policies](#) and [constitutional documents](#) and that the information in this application is accurate. This certification will be kept on file by the club.

The club officers' signatures below confirm that the club:

1. Will abide by the [RI Constitution](#) and [RI Bylaws](#)
2. Has adopted Rotary's [Standard Rotary Club Constitution](#) as its own and will abide by it
3. Will always have bylaws that are in harmony with Rotary's constitutional documents, including the Standard Rotary Club Constitution
4. Will not become a member of, or assume obligations of membership in, any organization other than Rotary
5. Will meet the obligations of a member club of Rotary

Club president's signature _____ Date _____

Club secretary's signature _____ Date _____

As governor of the district, I endorse this club's application for admission to Rotary and certify that this application meets the requirements in Rotary's constitutional documents and the [Rotary Code of Policies](#).

I confirm that these statements are true and correct:

1. All members of the proposed new Rotary club have participated in an appropriate orientation and education program under the guidance of district leaders and members of the sponsor Rotary club, if it has one.
2. The club has set an annual fee to cover its financial obligations.
3. The club has a well-balanced membership in compliance with the RI Constitution.
4. The club is fully aware that it is not allowed to impose any limitations on membership based on gender, race, creed, age, or sexual orientation.
5. All current or former Rotarians who are joining this new club have provided written proof from their current and previous clubs that all previous club debts have been paid.

District governor's signature _____ District _____